

**GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL::: PERSONNEL (B)
DISPUR::: GUWAHATI-6**

No: ABP 116/2001/29

Dated: Dispur, the 12th November, 2009

OFFICE MEMORANDUM

Subject: Policies of transfer of Government Officials.

The undersigned is directed to refer to the Govt. Office Memorandums No ABP 116/2001/4, dated 4-2-2002 and No ABP.116/2001/7, dated 22-05-2002 wherein it was laid down categorically that whenever public interest demands an officer be transferred from his place of posting before completion of the normal tenure of three years in a particular post/place, proper justification with credible ground be adduced in writing for such transfer and order effecting such transfer shall be issued only after securing the approval of Hon'ble Chief Minister.

However, of late, the stipulation of taking the prior approval of the Chief Minister is not always observed while effecting the transfer and posting of Govt. officers before completion of their normal tenure of three years in one place.

All Administrative Departments are therefore advised to ensure that no officer is transferred without completing three years in a particular place of posting unless it is on promotion. In case circumstances require the transfer of any officer before three years in the exigency of public service or for other reasons, the approval of Hon'ble Chief Minister should invariably be obtained before such transfer.

This may be brought to the notice of all concerned.

Sd/- Rajiv Bora
**Commissioner & Secy. to the Govt. of Assam
Personnel (B) Department.**

No. ABP.116/2001/29-A

Dated: Dispur, the 12th November, 2009

Copy to:

1. The P.S. to Chief Minister, Assam for kind information of Hon'ble Chief Minister, Assam.
2. The P.S. to Ministers/Ministers of State, Assam for information and necessary action.
3. The P.S. to Chief Secretary to the Govt. of Assam.
4. The P.S. to Additional Chief Secretaries, to the Govt. of Assam.
5. The P.S. to Principal Secretaries/Commissioner & Secretaries/Secretaries to the Govt. of Assam of necessary action.
6. All Administrative Departments for necessary action.

By order etc,

**Under Secretary to the Govt. of Assam
Personnel (B) Department**