

**APPLICATION FOR PERMISSION FOR FOREIGN VISIT OF STATE GOVERNMENT OFFICERS**

- 1 Name :
- 2 Designation :
- 3 Name of the foreign Country/Countries proposed to be visited :
- 4 Period of the visit :
- 5 Mode of leave : (a) Earned leave w.e.f. .... to.....  
 Prefixing:  
 Suffixing:  
 (b) Casual leave for .....days on .....  
 With HQ leave permission w.e.f..... to.....
- 6 Purpose of visit :
- 7 Name of the Person(s)/ Organization to be visited and its relationship with the officer. Complete address and contact numbers (including e-mail) of the host, if any, may be specified :
- 8 Total estimated expenditure and source of funding :
- 9 Status of submission of assets and liabilities statement :
- 10 Particulars of dependent family members accompanying the officer during the visit :
- | Sl. No | Name | Age | Relation with the officer |
|--------|------|-----|---------------------------|
| 1      |      |     |                           |
| 2      |      |     |                           |
| 3      |      |     |                           |
| 4      |      |     |                           |
- 11 (a) Details of hospitality, if any, proposed to be availed during the visit :
- (b) Attach sponsorship document(s), if applicable :
- 12 Details of private foreign travel during last three years, if any, (enclose a separate sheet, if necessary) :
- 13 Remarks :

Signature:

Date: