

MODERN OFFICE MANAGEMENT COURSE

PART-A

**Paste a recent
Passport Sized Colour
Photograph and sign
across after pasting it
firmly
(do not staple)**

1. Name :
2. Sex (M/F) (tick) : Male /
Female
3. Address for Communication: Town/Village :
- Post Office : Pin Code :
- District : State : Email Id
: Mobile No :
4. Parent's Name Father's Name :
Mother's Name :
5. Occupation of Father/Guardian : Father : Mother :
.....
6. Annual Income of Parents : Father : Mother :
7. Permanent Home Address [Leave blank if same as (3)]
:Town/Village :Post Office :
Pin Code : District : State :
8. Guardian's Name Sri / Smti :
9. Age on 1st August, 2020 : YearMonthsDays
10. Nationality : 11. Religion :
12. Caste: Mother tongue :
13. State in which applicant is a Permanent Resident:

14 .DETAILS OF EXAMINATIONS PASSED

Examination	Name of Board	Institute from where passed	Year	Division secured
HSLC/ 10 th				

15. PERCENTAGE OF MARKS OBTAINED IN QUALIFYING EXAM i.e. H.S./ 10+2 STANDARD

Examination	Marks obtained	% age of Marks in aggregate of all subjects	Aggregate of all subjects
	English	Marks secured	Out of Total

16. Whether discontinued studies in between passing the last Examination of Board .(tick $\sqrt{\quad}$): Yes / No

If Yes, a) Reason:

b) Period :

17. If you are not a permanent resident of Assam but your parent is in service under Central Govt./Statutory Organisation / Department Bodies, give :

a) Name of the Parent :

b) Name of the Office with Address:

18. a) Name of Govt./Statutory Body:

b) Post held:

c) Period of Service:

DECLARATION BY THE APPLICANT

I hereby declare that the above entries in the form have been filled up in my own handwriting and the entries made are correct to the best of my knowledge and belief.

In case of

1. false/inaccurate statements given by me or in the mark-sheets and certificate attached and

2. detection of non-fulfillment of any Eligibility Criteria for admission

Director of Technical Education shall have the right to cancel my Admission to any Course and College at any stage my Academic Career and to take appropriate legal action against me for submission of false information and documents.

Date :

Place :
 in full of the Applicant

Signature

DECLARATION BY THE PARENT/GUARDIAN

In the event of my Son/Daughter/Ward Shri/Smti. being admitted in any Institute I shall be responsible for his/her conduct and I undertake to pay his/her college dues, hostel dues and any other expenses during his/her studentship in the college. I also undertake to withdraw him/her from the college, should the authorities concerned decide that such withdrawal is necessary in the interest of the college or in the event of inability to pay his/her college dues in time and without claiming any compensation from the Government or the college authorities.

I certify that the particulars stated in the application by my son/daughter/ward are true to the best of my knowledge and if it is proved that the information is fraudulent, I shall be liable for persecution as per law.

.....
 Name & Full Signature of the Gazetted Officer/ Notary
 in presence of whom the parent/guardian signed.
 Mobile No.:

.....
 Full Signature of Parent / Guardian
 Name in Full:

Designation of the Officer.....
 seal